

**COMMISSIONERS GENERAL SESSION**  
**April 15, 2019**

**Present at the meeting were  
Commissioners:**

Brenda K. Benner-Chairman  
Paul L. Rudy Jr.-Vice-Chairman  
Stephen C. Naylor- Secretary  
William R. Bunt- Solicitor  
Shannon Hines – Chief Clerk

**Present from the Press:** Jim Ryan

**Present from the Public:** Harva Owings Baughman, Miriam Briscoe, Frank Campbell, Mary Colledge, Bonnie Delancey, Gary Eby, Rich Fultz, Dave Hammar, Steve Hile, Sarah Keller, Bill Lyons, Dave Magee, Sid McConahy, Allen Metzger, Robert Nulton, Nancy Pote, Rich Pluta, Craig Sheaffer, Marty Smith, Wes Smith, Alyson Thebes, Michelle Thebes, Randy Waggoner, Melanie Wertz, Greg Wirth

Commissioner Benner opened the meeting at 10:00 a.m. on April 15, 2019 with the Pledge to the Flag and a moment of silence. Melanie Wertz recorded the meeting.

**Public Comment:** Miriam Briscoe made a comment that county employment is a job and should be based on credentials.

Melanie Wertz asked that total dollar amounts be included on the agenda for the Provident Energy Consulting Fuel award (agenda item #11).

Sheriff Steve Hile informed attendees that the Sheriff's Office will be hosting a Wills for Heros event on April 27, 2019. The event provides legal assistance to first responders.

Gary Eby asked for clarification on the county policy on sanctuary for immigration.

**Approval of Minutes:** Commissioner Rudy made a motion to approve the minutes of April 1, 2019. Commissioner Naylor seconded the motion. Commissioner Benner abstained. Motion carried.

**Warrant List:** Commissioner Naylor made a motion to approve the warrant list for the weeks of April 8<sup>th</sup> and April 15<sup>th</sup> for the total amount of \$533,380.96. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to approve the 2018/2019 Purchase of Service Agreements for Children & Youth. Commissioner Naylor seconded the motion. All agreed. Motion carried.

- Clear Vision – CYS -- levels from \$191.71 - \$195.68 (avg. increase of \$2.86/day)
- Family Care for C&Y – CYS -- levels from \$36.36 - \$87.65 (avg. decrease of \$1.37/day)
- Families United Network -- CYS/JPO – levels from \$36.63 - \$202.01 (avg. increase of \$1.78/day)
- George Junior – CYS/JPO -- levels from \$75.23 - \$258.12 (avg. increase of \$3.57/day)
- United Methodist Home – CYS --\$220.50/day (increase of \$10.50/day)

Commissioner Naylor made a motion to approve Resolution 2019-02 to designate Chief Clerk, Shannon Hines, as the authorized signatory for PennDot's Electronic Contract Management System (ECMS) Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Naylor made a motion to appoint Chief Clerk, Shannon Hines, as the Right to Know Officer and Deputy Chief Clerk, Gladys Carns as the Deputy Right to Know Officer Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Naylor made a motion to appoint Chief Clerk, Shannon Hines to the following duties:

- Voting member of Benecon
- Administrator of H.S.D.F grants
- CDBG grant compliance officer
- HIPAA point of contact

Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to approve the RBA installation necessary for the Computer-Aided Dispatch (CAD) system for the Emergency Management Department in the amount of \$12,450.00. Commissioner Naylor seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to approve the purchase of hardware and software necessary for the Computer-Aided Dispatch (CAD) system for the Emergency Management Department in the amount of \$76,107.00. Commissioner Naylor seconded the motion. All agreed. Motion carried.

Commissioner Naylor made a motion to approve Contract Change Order #4 for the Dellville Bridge project. Contract Change Order #4 included a correction of \$20.00 to the total contract price and also extended the project completion date to June 1, 2019. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Naylor made a motion to reject the Provident Energy Consulting Fuel award for the period of July 1, 2019 through June 30, 2020. Commissioner Rudy seconded the motion. All agreed. Motion carried.

**Solicitors Report:** Nothing that required action.

**Public Comment:** Sheriff Steve Hile announced that on April 29, 2019 at 6:30 p.m. the Citizen's Police Academy will be using the New Bloomfield Fire Hall and the street in front of the building.

Melanie Wertz recommended that the County should bid on energy moving forward.

Jim Ryan questioned the progress on the selection of new voting machines and funding for the new equipment.

Commissioner Naylor made a motion to adjourn at 10:28 a.m. Commissioner Rudy seconded the motion. Motion carried.

---

Shannon Hines, Chief Clerk

---

Stephen C. Naylor, Secretary