

COMMISSIONERS GENERAL SESSION
February 25, 2019

Present at the meeting were
Commissioners:

Brenda K. Benner-Chairman
Paul L. Rudy Jr.-Vice-Chairman
Stephen C. Naylor- Secretary
William R. Bunt- Solicitor
Kathy Burkholder- Chief Clerk

Present from the Press: None

Present from the Public: Kristine Adkins, Ed Albright, Karen Anderson, Harva Owings Baughman, Frank Campbell, Mary Colledge, Bonnie Delancey, Gary Eby, Jan Gibboney, Reed Hoffman, Sarah Keller, Bill Lyons, Dave Magee, Kenneth Morrison, Rich Pluta, Nancy Pote, Debra Rock, Craig Sheaffer, Marty Smith, Alyson Thebes, Michelle Thebes, Randy Waggoner, Brenda Watson, Melanie Wertz, Greg Wirth.

Commissioner Benner opened the meeting at 10:00 a.m. on February 25, 2019 with the Pledge to the Flag and a moment of silence. Melanie Wertz recorded the meeting.

Public Comment: None.

Approval of Minutes: Commissioner Rudy made a motion to approve the minutes of February 4, 2019. Commissioner Naylor seconded the motion. All agreed. Motion carried.

Warrant List: Commissioner Naylor made a motion to approve the warrant list for the weeks of February 11, 18 and the 25th for a total amount of \$862,873.59. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Naylor made a motion to approve the Scope of Services for the financial statements and compliance of the audit for the year ending December 31, 2018. The fees for services are not to exceed \$31,500 unless criteria is not met, then fees may increase. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to approve the Agreement with Karen Pelton, RN as an Independent Contractor to serve as a licensed registered nurse for the Office of Aging for consultations, interpretations and signatures on an as needed basis at an hourly rate of \$42.50 per hour with a minimum of two hours compensation. This Agreement shall be effective from February 15, 2019 through February 15, 2022. Commissioner Naylor seconded the motion. All agreed. Motion carried.

Commissioner Naylor made a motion to approve the Amendment to the Agreement for Palmetto Posting Inc. for the extension of time through 2021 at the same rate per posting with the exception of personal service postings at an increase of \$5.00 per posting. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to renew the Preventative Maintenance Agreement with C.A. Julliard, Inc. at a cost of \$98.00 annually for the inspection of the timeclock at the prison. Commissioner Naylor seconded the motion. All agreed. Motion carried.

Employee Status: Commissioner Rudy made a motion to accept the letter of resignation for Brandy Hoke, p/t law clerk effective February 6, 2019. Commissioner Naylor seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to accept the letter of resignation for Betty Minarich, p/t clerk, extension office effective March 8, 2019. Commissioner Naylor seconded the motion. All agreed. Motion carried.

Commissioner Rudy made a motion to accept the letter of retirement for Kathy Burkholder, chief clerk effective March 8, 2019. Commissioner Benner seconded the motion. Commissioner Naylor abstained. Motion carried.

Commissioner Naylor made a motion to approve Glenn Supplee to a grade 5, p/t dispatcher at an hourly rate of \$16.13 effective February 25, 2019, after completing training. Commissioner Rudy seconded the motion. All agreed. Motion carried.

Solicitors Report: Solicitor Bunt informed the board of a proposal he received from RKL and asked Chairman Benner for a motion to go into Executive Session for discussion. Commissioner Naylor made the motion. Commissioner Rudy seconded the motion. All agreed. Motion carried. At 10:30 a.m. the meeting reconvened. Commissioner Naylor made a motion to approve the RKL Forensic Proposal to review financial records from the period of January 1, 2018 through December 31, 2018 for an estimated cost of \$12,000 to \$15,000. Commissioner Benner seconded the motion. Commissioner Rudy opposed. Motion carried.

Public Comment: Karen Anderson said she was glad the investigation is moving forward and expressed her gratitude to the chief clerk for her service to the County.

Melanie Wertz questioned why the Solicitor said the RKL proposal was not under the Right to Know Law for public information. The solicitor explained the proposal contained specific information and must remain confidential until completed because of an ongoing investigation and how it could jeopardize the outcome.

Frank Campbell informed the public of Representative Keller co-sponsoring 2 bills for low interest loans that could help out emergency services in the County.

Commissioner Naylor made a motion to adjourn at 10:35 a.m. Commissioner Rudy seconded the motion. Motion carried.

Kathy Burkholder, Chief Clerk

Stephen C. Naylor, Secretary