

IMPORTANT INFORMATION

Missing or incomplete application will result in rejection!



Review the following check list to ensure your application is completed in its entirety.

Following **ALL** directions on your application and the check list below will help in processing your application in a timely manner

- PAGE 1** Completely answer **ALL** questions

- Page 2 - #11 & #12** Signature of **Executive Officer (President) or Secretary** of the eligible organization is required. Must be notarized. Neither **Treasurer nor VP** can sign per state regulations.

- Page 3 – Schedule B** List **ALL** officers on the “Schedule B Continued” form and complete the roster by providing the following information:
 - Name
 - Address
 - Date of Birth
 - Title or Relationship
 - Phone Number

- Page 4 – Schedule C** List names of members responsible for operation of games – ie; getting tickets printed, distribution and etc.

- Page 4 - Schedule D** List distributors/companies you plan to use for supplies

- Page 4 – Schedule E** List “Auxiliary Groups” or N/A

ALL school related organizations are required to have a letter from the school recognizing them as an approved organization.