

**COMMISSIONERS GENERAL SESSION**  
**May 17, 2021**

**Present at the meeting were**

**Commissioners:**

Brian S. Allen – Chairman  
Gary R. Eby – Vice-Chairman  
Brenda L. Watson – Secretary  
Bill Bunt – Solicitor  
Shannon Hines –Chief Clerk

**Present from the Press:** Jim Ryan

**Present from the Public via WebEx Video/Telephone or In Person:** Karen Anderson, Alane Balchunas, Zoe Burd, Donna Cohick, Gene Cohick, Jim Frank, Rich Fultz, Jan Gibboney, Jeanne Hammar, Sarah Keller, Kim McMullen, Ann Miller, Rich Pluta, Scott Shed, Marty Smith, Wes Smith, Alyson Thebes, Ken Utsick, and Josh Wilson

Commissioner Allen opened the meeting at 10:00 a.m. on May 17, 2021 with the Pledge to the Flag and a moment of silence. The meeting was conducted via WebEx telephone/video conference and in person. The meeting was recorded by the County.

**Announcements/Updates:** Commissioner Eby reiterated that an advisory group will be formed regarding shared ride transportation in Perry County. He said that the purpose of the group would be to guide RabbitTransit and help foster communication. He encouraged anyone interested in this group to reach out to the Commissioners' Office.

**Public Comments:** Rich Fultz stated that statewide and regionwide, vaccine demand has significantly decreased. He said that mass vaccination clinics are not being filled and have been opened up to walk-ins, but the demand is still low. He also commented that clinic end dates are being communicated due to the low numbers. He said that 19,336 Perry County residents have received at least one dose of the vaccine and approximately 12,000 have received the second dose. Mr. Fultz said clinics continue in the County and the next is coming up on Saturday. He stated that individuals twelve years and older are now approved to receive the Pfizer COVID vaccine and said vaccination numbers may increase due to this update. He said the retail pharmacy program and the enrolled providers program continue. He commented that Perry Physicians and Newport Family Practice are enrolled vaccine providers, and Newport Pharmacy is now able to administer the vaccine.

Wes Smith commented that it was EMS week. He thanked all the EMS agencies and providers for the care they provide to County residents.

Scott Shed commented on the Second Amendment and urged the Commissioners to make Perry County a Second Amendment Sanctuary County.

**Approval of Minutes:** Commissioner Watson made a motion to approve the minutes of the May 10, 2021 meeting. Commissioner Eby seconded the motion. All agreed. Motion carried.

**Meeting Business:** Commissioner Eby made a motion to approve the purchase of service agreement with Brian R. Baker, Esquire for legal services for the Area Agency on Aging at a rate of \$80/hour. Commissioner Watson seconded the motion. All agreed. Motion carried.

Commissioner Watson made a motion to approve the professional services proposal with Keymark for document migration for the Prothonotary's/Clerk of Courts Office at a cost of \$17,500. Commissioner Eby seconded the motion. All agreed. Motion carried.

**Employee Status:** Commissioner Eby made a motion to accept the resignation of Christopher Foose, Part Time 911 Dispatcher, in the 911 Center effective May 10, 2021. Commissioner Watson seconded the motion. All agreed. Motion carried.

Commissioner Watson made a motion to approve the appointment of Daniel Keene to the position of unpaid intern in the Sheriff's Department effective May 18, 2021. Commissioner Eby seconded the motion and stated that the County needs to develop an intern policy. All agreed. Motion carried.

**Solicitor's Report:** None

**Public Comments:** Ann Miller said that based on the vaccination numbers Mr. Fultz provided, approximately 41% of County residents had received one dose of the vaccine and about 26% has received two doses. She stated that individuals should not let their guard down and they should be cautious.

**Comments from Press:** In reference to the Keymark document migration service, Jim Ryan questioned what system the County is currently using and what the price comparison is of the up front and annual costs between the two systems. Zoe Burd stated that Keymark is currently being used for the scanning of images and the annual cost is approximately \$17,000. She said the goal is to migrate over to the State system, as the State would then absorb the cost and all documents would be permanently retained in their system.

Commissioner Allen reminded everyone that the Election Board would be holding a meeting at 11:00 a.m. and the same call in/log in information would apply for participation in the meeting.

Commissioner Watson made a motion to adjourn at 10:25 a.m. Commissioner Eby seconded the motion. All agreed. Motion carried.

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Shannon Hines, Chief Clerk

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Brenda L. Watson, Secretary