

COMMISSIONERS GENERAL SESSION
February 13, 2023

Present at the meeting were

Commissioners:

Brian S. Allen – Chairman
Brenda L. Watson – Vice Chair
Larry F. Reisinger - Secretary
William R. Bunt - Solicitor
Shannon Hines – Chief Clerk

Present from the Press: None

Present from the Public in Person or via WebEx: Frank Campbell, Brandi Clendenin, Dana Cotton, Rich Fultz, Sarah Geesaman, Kristi Grantt, Jan Gibboney, Dr. Patricia Gutheil, Dave Hammar, Taira Little, Donna McMillen, Darla McNaughton, Rich Pluta, Dave Pundock, Bob Ressler, Colin Reynolds, Marty Smith, Rob Troxell

Commissioner Allen opened the meeting at 10:00 a.m. on February 13, 2023 with the Pledge to the Flag and a moment of silence. The meeting was conducted in person and via WebEx telephone/video conference in the Commissioners' Conference Room. The meeting was recorded by the County.

Announcements/Updates: None

Public Comments: Kristie Gantt noted that a correction needed made to the agenda regarding the Justice Works fee. She said it should be per hour not per day.

Approval of Minutes: Commissioner Watson made a motion approve the minutes from the February 6, 2023 meeting. Commissioner Reisinger seconded the motion. All agreed. Motion carried.

Approval of the Warrant List(s): Commissioner Reisinger made a motion to approve the warrant lists totaling \$292,877.22 and noted that \$53,058.29 was for 2022 expenses, \$239,818.93 was 2023 expenses, and \$18,699.67 was ERAP expenses. Commissioner Watson seconded the motion. All agreed. Motion carried.

Meeting Business: Jan Gibboney, Treasurer, stated that the County had \$1,040.83 of unclaimed funds and he had completed the process through the Commonwealth to get those funds returned to the County. He encouraged everyone to visit <https://www.patresury.gov/unclaimed-property/> and search their name to see if they have unclaimed funds. Treasurer Gibboney presented the report to the Commissioners showing the breakdown of the funds and noted that it took about six months to receive confirmation that the funds were being returned to the County. He again urged everyone to check their own name for unclaimed property via the website and said he would be willing to assist anyone with their search.

Commissioner Watson made a motion to approve Emergency Resolution 2023-02 regarding a staff shortage at the Prison kitchen. Commissioner Reisinger seconded the motion. All agreed. Motion carried. Solicitor Bunt explained that bidding requirements would not need to be followed during the emergency period and would allow the Prison administration to make provisions to ensure food service at the facility.

Commissioner Watson made a motion to approve the agreement with SEK to perform 2022 audit services in the amount of \$38,750. Commissioner Reisinger seconded the motion. All agreed. Motion carried.

Commissioner Reisinger made a motion to approve Amendment 1 to the Subrecipient Agreement for Oliver Township CDBG FY 2018 in the amount of \$6,873.32. Commissioner Watson seconded the motion. All agreed. Motion carried.

Commissioner Watson made a motion to approve the following quotes from Hershocks. Commissioner Reisinger seconded the motion. All agreed. Motion carried.

- New door hardware/panic bars at the food bank building - \$1,536
- New door hardware/panic bars at the old jail building - \$2,798

Commissioner Watson made a motion to approve the 2022/2023 Purchase of Service Agreements for Children & Youth Services listed below. Commissioner Reisinger seconded the motion. All agreed. Motion carried.

- A Loving Heart Youth Services Inc. - \$442/day – no increase
- Justice Works – Triple P-Positive Parenting Program - \$85.00/hour – new program

Employee Status: Commissioner Watson made a motion to approve the appointments of Jamie Moore and Rachel Foster to the positions of Caseworker 1 in the Children & Youth Services Department effective February 21, 2023 at an hourly rate of \$19.27. Commissioner Reisinger seconded the motion. All agreed. Motion carried.

Commissioner Watson made a motion to approve the appointment of Ronald Fuller to the position of Part Time Correctional Officer at the Perry County Prison effective February 14, 2023 at an hourly rate of \$20.83. Commissioner Reisinger seconded the motion. All agreed. Motion carried.

Commissioner Watson made a motion to accept the resignation of Karen Kunick, Law Clerk in the Courts Department effective February 24, 2023. Commissioner Reisinger seconded the motion. All agreed. Motion carried.

Solicitor's Report: Solicitor Bunt stated that he had recently received a court decision that dates will be required on mail-in and absentee ballots. He said that ballots that are not dated will not be counted. He further commented that in the recent fall election the Supreme Court had provided a range of valid dates, but this recent decision did not provide a range. He said voters will be encouraged to date their mail in and absentee ballots with the day they complete and mail their ballots.

Public Comments: Dana Cotton asked if there was a way to include verbiage on the ballot envelopes alerting voters to put today's date. She also questioned if the Election Board will be meeting weekly after their first meeting on March 6th.

Commissioner Allen reminded attendees that there would be no public meetings on Monday February 20th as the County is closed in observance of President's Day.

Comments from the Press: None

Commissioner Reisinger made a motion to adjourn at 10:18 a.m. Commissioner Watson seconded the motion. All agreed. Motion carried.

Shannon Hines, Chief Clerk

Larry F. Reisinger, Secretary