

## COMMISSIONERS GENERAL SESSION

September 9, 2024

**Present at the meeting were  
Commissioners:**

R. Franklin Campbell – Chairman  
William G. Lyons – Secretary  
Shannon Hines – Chief Clerk  
William R. Bunt - Solicitor

**Present from the Press:** Paul Wyatt

**Present from the Public:** Craig Bachik, Tim Bassett, Gabrielle Brandt, Mary Ann Brownawell, Zoe Burd, Andrew Burke, Brandi Clendenin, Noah Cline, Jason Finnerty, Rich Fultz, Kristie Gantt, Jeff Garman, Kathy Garman, Sarah Geesaman, Christine Gustafson, David Hammar, Jason Harvey, Heather Heckert, Lindsay Hutchinson, Cory Johnson, Katie Kerr, Nicole Kelly, Taira Little, Samuel Lynch Jr., Rich McEnery, Darla McNaughton, Robbyn Metz, Hilary Nace, Jedd Nessinger, Michelle Orris, Rich Pluta, Dave Pundock, Faith Pundock, Craig Sheaffer, Marty Smith, Jake Sternberger, Brian Weidow, Wendy Welfley, Christina Zook

Commissioner Campbell opened the meeting at 10:00 a.m. on September 9, 2024 with the Pledge to the Flag and a moment of silence. The meeting was recorded by the County and Paul Wyatt.

**Updates/Announcements:** Commissioner Lyons thanked Wes Smith for taking he and Commissioner Campbell to view the storm damage in the County. He said that Senator Rothman was in the County on Saturday to see the damage and commented that he hopes the Senator can go to the higher level to get some funding for individuals that have lost so much.

Commissioner Campbell stated that Commissioner Watson was not available to participate in the meeting.

**Public Comments:** Taira Little commented that the Discover Perry County guide books would be delivered this week. She said she anticipates having them in the Chamber Office and at businesses by Wednesday.

Robbyn Metz said she would like the Commissioners to provide details on agenda items #8 (financial review) and #9 (declaration of disaster emergency) when they get to those items in the meeting.

**Approval of Minutes:** Commissioner Lyons made a motion to approve the minutes of the August 26, 2024 meeting. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

**Approval of the Warrant List(s):** Commissioner Lyons made a motion to approve the warrant lists totaling \$989,865.94. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

**Meeting Business:** Commissioner Campbell recognized the following employees for reaching milestones in their employment with the County:

Christine Gustafson – 5 years  
Mackayla Paulus – 5 years  
Megan Radel – 25 years  
Shannon Hines – 5 years  
Heather Heckert – 5 years  
Hilary Nace – 10 years  
Rich McEnery – 10 years  
Lori Sheaffer – 15 years  
Jason Harvey – 20 years  
Douglas Twigg – 20 years

Noah Cline – 5 years

Commissioner Campbell announced that September was Hunger Action Month and presented proclamations to the following organizations: Neighbor Helping Neighbor Food Bank, Bread of Life Outreach, and the Central Pennsylvania Food Bank.

Brandi Clendenin, Chief Fiscal Officer, presented a six-month review of County expenditures and revenue as of June 30, 2024. She provided data on the general government group, judicial government group, public safety group, veterans affairs, and ag extension. She stated that overall, the expenditures are at 36.47% of the budget and noted several projects including the security camera project, telephone installation, reassessment, and multiple office renovations. Ms. Clendenin said that overall, the revenue is at 56.76% of the budget. Sam Lynch commented that 95% of tax revenue has been collected by June 30<sup>th</sup> and said this is outstanding. Ms. Clendenin said she would leave copies of the review in the room for anyone that wanted one. Cory Johnson, from Zelenkofske Axelrod, stated his firm has been working with the County and said his firm specializes in County government. He commented that his firm has been assisting the County in preparing for the audit and said the goal is to have the County audits completed by June 30<sup>th</sup> of every year. Mr. Johnson stated that one of the biggest hurdles to preparing the audit information is the archaic finance system the County utilizes. He said that his firm will be assisting with the transfer to a new system. He stated that his firm is also helping with the prison rate study regarding federal inmate housing, the budget process, and right to know requests. Commissioner Campbell said if anyone has any questions about this to please email the commissioners.

Commissioner Lyons made a motion to ratify the Declaration of Disaster Emergency. Commissioner Campbell seconded the motion and noted that the declaration is part of the process to get funding help for the storm damage in the County. Rich Fultz, EMA/911 Director, stated that the declaration is the first step in seeking any federal and state funding. He noted that his department has done damage assessments and assessments will continue as more reports come in to try and meet the threshold for assistance. Mr. Fultz said he got off the phone with Senator Rothman's Office and was told they would be inviting the Governor to view the storm damage in hopes of getting him to issue a State disaster declaration for Perry County. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the Cumberland-Perry Drug & Alcohol Commission contracts (attached). Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the appointment of Pat Dorman to the Cumberland-Perry Drug & Alcohol Commission Community Advisory Board. Commissioner Campbell seconded the motion and said she will be a great addition to the Commission. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the 2024 opioid certification form. Commissioner Campbell seconded the motion and noted that the certification regards spending the funds per Exhibit E of the settlement agreement. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the agreement with LegalEdge for software for the Public Defender's Office at a cost of \$13,500. Commissioner Campbell seconded the motion and said the cost was covered by a grant and noted that intent to move the office into the County. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the amended agreement with Zelenkofske Axelrod LLC for financial services. Commissioner Campbell seconded the motion and stated that this was due to changes in the contract services. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the service contract with Gila LLC for payment processing services for the Tax Claim Department. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

**Employee Status:** Commissioner Lyons made a motion to approve the appointment of Mackayla Paulus to the position of Full Time Probation Officer in the Probation Department effective September 10, 2024 at an hourly rate of \$23.27. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the appointment of Teagan Kirk to the position of Full Time Caseworker 1 in the Children & Youth Services Department effective September 23, 2024 at an hourly rate of \$19.94. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the promotion of Jessica Miller to the position of Full Time Caseworker 3 in the Children & Youth Services Department effective September 10, 2024 at an hourly rate of \$28.70. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

Commissioner Lyons made a motion to approve the promotion of Michelle Carlson to the position of Full Time Caseworker 3 in the Children & Youth Services Department effective September 10, 2024 at an hourly rate of \$29.41. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

**Solicitors Report:** Solicitor Bunt stated that an Election Board meeting would be held at 11:00 a.m. and noted a discussion would occur regarding dating of mail-in/absentee ballots.

**Post Comments:** Jason Finnerty thanked the Emergency Management Office for the pipeline training drill that occurred over the weekend.

Rich Pluta thanked the Commissioners for the financial update.

Robbyn Metz also thanked the Commissioner for the financial update.

Jedd Nessinger said he would wait until the press comment section to make a comment.

Kathy Garman thanked the Commissioners for starting to explain the budget and where the County stands and said it is a step in the right direction.

Gabrielle Brandt said she appreciated the financial update.

**Comments from Press:** None

Commissioner Lyons made a motion to adjourn at 10:27 a.m. Commissioner Campbell seconded the motion. All agreed. Motion carried unanimously.

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Shannon Hines, Chief Clerk

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William G. Lyons, Secretary

## Cumberland- Perry Drug and Alcohol Commission Contracts

| Provider                         | Service                                | 23/24        | 24/25        | Rate increase | Percent Increase |
|----------------------------------|--|--------------|--------------|---------------|------------------|
| Eagleville Hospital              | 3.5 High Adult Activity 823B           | \$429.00     | \$454.00     | \$25.00       | 6%               |
|                                  | 3.5 High Enhanced Activity 823B        | \$452.00     | \$469.00     | \$17.00       | 4%               |
|                                  | 3.7 Intensive Activity 823A            | \$495.00     | \$524.00     | \$29.00       | 6%               |
|                                  | 3.7 Intensive Enhanced Activity 823A   | \$525.00     | \$540.00     | \$15.00       | 3%               |
|                                  | 3.7 WM Activity 823A                   | \$500.00     | \$550.00     | \$50.00       | 10%              |
|                                  | 4 (Medically Managed) Activity 834B    | \$525.81     | \$525.81     | \$0.00        | 0%               |
|                                  | 4 WM (Medically Managed) Activity 834A | \$525.81     | \$525.81     | \$0.00        | 0%               |
| JFT Recovery & Veteran's Support | Warm handoff                           | \$199,771.00 | \$199,771.00 | \$0.00        | 0%               |