

Perry County Board of Commissioners Public Meeting

Protocols

The Perry County Board of Commissioners adopt the following rules and procedures to ensure that members of the public have an opportunity to address the Board of Commissioners regarding areas of concern. The meetings are open to conduct the business of Perry County government, and these protocols are meant to ensure that members of the public have equal opportunity to address the board of Commissioners and that each person is heard respectfully.

1. Meeting Procedures

- Meetings will generally be conducted in adherence to Robert's Rules of Order Newly Revised. However, as provided therein, as the Board of Commissioners is a small board and, while most parliamentary rules will apply, the Board of Commissioners reserves the right to modify the same resulting in greater flexibility and informality.
- Meeting attendees are requested to sign in with their full first and last name on the provided attendance sheet.
- Meeting participants may record or videotape the Perry County Board of Commissioners' meetings that are open to the public provided that their actions do not disturb or interrupt the proceedings.

2. Scope of Public Comments

- Public comment periods are intended to give meeting participants the opportunity to address items on the agenda as well as comment on topics related to Perry County government. It is not intended to be a question-and-answer period. The Board of Commissioners' responses to public input at a meeting is at the Board's discretion.
- Public comments will occur at two times during the public meetings. The first public comment session will occur prior to any official action being taken on agenda items. The second public comment session will occur after official action has been taken on agenda items.
- During the first public comment session, public comments will be restricted to items that appear on that meeting's agenda. No other public comments will be permitted at that time.
- During the second public comment session, the public is encouraged to limit their remarks to matters which are of current concern and interest to the operations of Perry County government.

- The Chair of the meeting will have the responsibility of determining the appropriateness of comments being made and shall maintain order and dignity at all times during the proceedings.

3. Conduct during the Meeting and Public Comment Portions

- Shouting, personal insults, or attacks made against the Commissioners, their staff and others representing the interests of the County will not be tolerated.
- Those desiring to address the Board during a public comment period are requested to state their first and last names prior to making any remarks for minute taking purposes.
- During the public comment sessions, each speaker will be limited to no more than three (3) minutes. Time cannot be shared or yielded from one individual to another.
- During public comment periods, comments regarding a specific person should not include their name, but instead the position title.
- No one making public comments shall be interrupted or responded to during their public comments by another member of the public.

4. Questions by Board Members

- The Commissioners may call on County staff members or the public for information regarding an agenda item for discussion.

5. Formal Presentations to the Board

- From time to time, elected officials, department heads and other persons may be invited to make a formal presentation to the Board of Commissioners at a public meeting. Those remarks shall not exceed fifteen (15) minutes unless prior approval to exceed the fifteen (15) minute time period is granted by the Chair.

6. Press

- Accredited press shall have the opportunity to ask questions at the conclusion of the second public comment session. Although not limited to three (3) minutes, the media will be expected to complete their questions as promptly as possible.

- Press personnel are recognized as individuals that are compensated by their respective news outlet and possess valid press credentials

Failure to adhere to the standards set forth above may result in any/all of the following:

- A formal warning by the Chair of the meeting.
- The speaker forfeiting his/her right to be heard at that meeting.
- Removal from the meeting.
- Such other remedies that may be deemed appropriate.

October 14, 2024