

## **ELECTION BOARD**

**April 20, 2026**

**Present at the meeting were:**

Brenda L. Watson  
William G. Lyons  
R. Franklin Campbell  
Bill Bunt  
Sarah Geesaman  
Shannon Hines

**Present from the Public:** None

The Election Board met on Monday, April 20, 2026 at 11:00 a.m. The meeting was conducted in person in the Commissioners' Conference Room. The meeting was recorded by the County.

**Public Comments:** None

**Meeting Business:** Commissioner Campbell made a motion to approve the minutes from the April 6, 2026 meeting. Commissioner Lyons seconded the motion. All agreed. Motion carried.

Sarah Geesaman, Election Director, said that the process to transition the Millerstown Borough polling location from the firehall to the borough building is moving forward. She said all voter id cards had been mailed out and they also included a notice of the change of location with the cards. She commented that if you receive a mail in ballot this does not change your process, but if you vote in person in Millerstown Borough, you will now go to the borough building. Ms. Geesaman said there will also be signage posted and Solicitor Bunt requested that a visual inspection be done on election day. Commissioner Watson said that in addition to checking to ensure they are posted, a picture should also be taken at the time they are viewed on election morning.

Ms. Geesaman said she received a quote from ClearBallot for a server. She commented that it is a recommendation from the vendor to update the current server as it was the original from 2019. She further stated that there were questions on compatibility and server specifications. Solicitor Bunt questioned if ClearBallot was a COSTARS vendor and said they once were. Ms. Geesaman said she would check. The Board discussed the purchase of a server through ClearBallot versus purchasing it independently. Chief Clerk Hines questioned what would happen if a new server is not purchased and Ms. Geesaman said currently the system is working and then explained the process if the server would fail on election day. Solicitor Bunt also questioned if Everound was notified of this potential update to ensure it does not cause any other system issues. No action was taken.

Sarah Geesaman said that L&A testing went smoothly and commented it was finished in the two-day time frame. She commented that the State did certify their ballot two days after. She stated that twenty-two equipment batteries were replaced during L&A testing as well.

Ms. Geesaman commented that poll training happened the previous week. She said there was a good turnout and explained that two different trainings were provided.

Sarah Geesaman stated that porta-potties were previously approved for Toboyne 1 and 2. She said that this would be paid out of the Act 88 grant funds. Ms. Geesaman stated that she had ordered ADA accessible units, as well as hand sanitizer stations.

Ms. Geesaman said she is awaiting the delivery of ballots. She stated that the anticipated date of delivery was tomorrow, but she reiterated that it was an anticipated date only. She commented that once ballots are received, the process to mail them out would begin.

Sarah Geesaman noted that there would be some work assignment changes on election night and noted that she was working on them.

Ms. Geesaman said that Delaware County shared extra handicap parking stands and she had received four for use in the County on election day.

Sarah Geesaman stated that the New Buffalo United Methodist Church was requiring a user agreement for use of their building as a polling location. She said she would be sharing this information, and also noted that they were requesting the County's certificate of insurance. Solicitor Bunt stated that the District Superintendent was recommending the agreement. The Board discussed the location and accessibility.

Solicitor Bunt asked if there were any changes to the directives regarding scanning of ballots on election day or dating of ballots. Ms. Geesaman said no changes had been received on either issue.

Commissioner Watson asked if the server was in the Election Department budget. Ms. Geesaman said it was not included in her budget. She noted that ClearDesign software had been included in her budget, but she was not moving forward with it. She questioned if it was a possibility to move the software funds to cover the server cost, if the purchase of a new server is approved. Commissioner Watson said to speak with Fiscal once a quote on a server was provided.

**Public Comment:** None

Commissioner Lyons made a motion to adjourn the meeting. Commissioner Campbell seconded the motion. All agreed. Motion carried. The meeting adjourned at 11:27 a.m.