

ADDENDUM #001 dated June 8, 2026

Request for Qualifications for Architectural and Engineering Design Services

This addendum intends to clarify the questions submitted through June 5, 2026.

Answers are in **RED**

- Does the County have any sustainability goals for the project? Is the County looking to incorporate solar, geothermal, etc. into the project? **This has not been determined at this time.**
- In addition to the services mentioned in the RFP, will the County want us to provide geotechnical services? Environmental investigation if applicable? Survey services? Also, because the site is undetermined, could possibly any of the sites include removal and deconstruction of an existing building in order to make room for the new government center? If so, would the County potentially be looking for demolition services and regulated building material testing and investigation services? **This has not been determined at this time**
- In addition to traditional A/E Construction Administration services, is the County looking for the selected firm to provide full-time Construction Management services during construction? **No, this will be provided by others**
- Please define construction beginning during the winter of 2027. Is that January, February 2027 or is that December of 2027? **This has not been determined at this time.**
- Does the County have any specific MWBE goals they would like to meet with the project? Could the goals be impacted by the type of funding or grants the County may receive for the project? **This has not been determined at this time.**
- Is there a typical form of agreement that the County is planning on utilize for this project? If so, can a typical copy be provided? **Perry County would like the Professionals to provide their own agreement meeting all the requirements.**
- Please confirm whether the Perry County office will be open and available to accept receipt of physical proposals on Friday, June 19, 2026, or if the Perry County office will be closed on June 19, 2026 in observance of the Juneteenth holiday. If the Perry County office will be closed on June 19, 2026, will the proposal due date be modified to

accommodate the County's availability to accept receipt of physical proposals? **Confirmed that the office will be open**

- Please confirm whether FF&E services include selection, specification, procurement, and installation, or if the FF&E services scope is limited to coordination with the County's selected FF&E vendor. **This has not been determined at this time.**
- Please confirm the required deliverables and phases for this project, ie. Conceptual Design, Schematic Design, Design Development, 90% Construction Documents, 100% Construction Documents, etc.
- Please confirm the project's LEED Certification requirements. **This has not been determined at this time.**
- Please confirm whether low-voltage systems, including information technology, data, audio-visual, acoustics, security, and related systems should be included in the Prime Consultant's scope of work. **This has not been determined at this time.**
- Should a boundary & topographic survey be included in the A/E Prime Consultant's scope of services? If not, will a recent boundary & topographic survey be provided to the selected A/E Team? **This has not been determined at this time.**
- Should an underground utility location survey be included in the A/E Prime Consultant's scope of services? If not, will a recent underground utility location survey be provided to the selected A/E Team? **This has not been determined at this time.**
- Please confirm whether professional cost estimating services are required as part of the A/E Prime Consultant's scope and at which phase(s) professional cost estimates are required, if any. **This will be provided by others**
- Please confirm whether geotechnical engineering services should be included in the A/E Prime Consultant's scope of work. **This will be provided by others**
- Please clarify the commissioning requirements which are to be included in the scope of services. Is fundamental Commissioning required, or is Enhanced Commissioning required as may be related to LEED Certification? Is commissioning only for MEP systems only, or is envelope commissioning also desired? **This has not been determined at this time.**

- Please confirm whether the project will be publicly bid, or if a preferred list of General Contractors will be invited to bid on the project. **Public bid**
- Please confirm the construction project delivery method.
- Please confirm if As-Built Documentation is included in the A/E Prime Consultant's scope of services. **This has not been determined at this time.**
- Please confirm whether the project site has been selected and identified. If not, have the potential project sites been identified? What is the A/E Prime Consultant's scope of services related to the selection of a site? **As of this time, we are looking at two sites. One is a little more favorable, but until we get some directions from an engineer, as to the amount of space we need we have not decided.**
- The RFQ indicates that construction is anticipated to begin in Winter 2027. Please clarify whether this refers to January 2027 or December 2027. **This has not been determined at this time.**
- Please confirm whether sections 3.4 Licensing and Professional Standing and 3.5 Conflicts of Interest can be considered appendix items and therefore not counted toward the page limit. **Yes**
- The Services and Scope of Work indicates the successful respondent will serve as Perry County's "Engineer of Record." Will this work be billed on a time and materials basis? **No, we will solicit a full proposal.**
- The RFQ mentions "budget and schedule to be determined by Perry County"; will the County be soliciting a cost proposal from the Engineer once the building layout is determined? **We will solicit a full proposal**
- The Services and Scope indicates that "local and county permitting" is to be included, but does not mention state or federal permitting. If permitting through PennDOT, DEP, etc, is required (PennDOT Highway Occupancy Permit, Chapter 105, National Pollution Discharge Elimination System) how are the services of sub-consultants going to be administered? **This depends on the property and will be determined at a later date.** The
- RFQ indicates that consultants are to be assigned to the Architect of Record", but makes no mention of consultants that may be needed as part of the civil engineering process. **This has not been determined yet.**
- Is it acceptable for two architecture firms to team up for this project?
Yes

- What is the quantity of printed submissions required? **3 hard copies**
- 2.1 Project indicates that site is TBD. Will design team be required to assist with the site selection? **Yes**
- 2.2 Scope indicates that commissioning, move-in and start-up are in the scope of services for the arch/engineers. Will commissioning likely to be by others (i.e. 3rd party contracted to the county, or to the construction team, or under our team)? **This has not been determined yet.**
- 2.2 Scope also indicates landscaping...Will that be under our team or the civil engineering firm you are hiring outside the architect's contract? **A/E Contract**
- 2.2 Scope notes F,F,&E under the architect's contract - are there any unusual av/tech requirements we should be accounting for? **This has not been determined yet.**
- How many hard copies of the Statement of Qualifications are required to be submitted? **3 hard copies**
- Per the RFP, the Cover Letter, Table of Contents, and Resumes are not included in the 20-pg limit. Would it be possible to also include a Front and Back Cover Sheet not counted in the page limit? **Yes**
- Are other items allowed to be included in the Appendix other than resumes, and if so, which items? **Yes**
- Below are the insurance requirements recommended by the County's carrier:
 - A certificate of insurance with at least a \$1,000,000 General Liability Limit, \$1,000,000 Errors and Omissions limit and at least a \$5,000,000 Umbrella. Also list the county as an additional insured on the certificate.

End of Addendum