BOARD OF ASSESSMENT AND APPEALS MINUTES
June 23, 2025

Present at the meeting were:

Brenda L. Watson - Chair
R. Franklin Campbell - Secretary
Randy Waggoner-Chief Assessor
William R. Bunt - Solicitor
Shannon Hines – Chief Clerk

Present from the Public: Darla McNaughton, Dave Pundock, Faith Pundock

Present from the Press: None

Commissioner Watson opened the meeting of the Perry County Board of Assessment Appeals at 10:45 a.m. on Monday, June 23, 2025 in the Commissioners' Conference Room. The meeting was recorded by the County.

Commissioner Campbell made a motion to approve the minutes from the October 28, 2024 meeting. Commissioner Watson seconded the motion. All agreed. Motion carried unanimously.

Commissioner Campbell made a motion to approve and adopt the revised Appeal Hearing procedures, rules, and regulations. Commissioner Watson seconded the motion and asked for discussion. Randy Waggoner, Chief Assessor, stated that he, Solicitor Bunt, and Darla McNaughton reviewed the current appeal procedures, rules, and regulations and due to changes to the Consolidated Assessment Law of 2018, updates were necessary. He said some of the updates included:

- Removal of administrative appeals language as this is no longer permissible
- Changed informal appeals to informal reviews
- Updated the number of days from 10 to 15
- Updated the Appeal Board's decision order mail date to November 15th
- Added verbiage about written evidence potentially being affected by the Open Records Law
- Added verbiage that original evidence should not be submitted as it will not be returned by the Assessment Office

Commissioner Watson called for the vote. All agreed. Motion carried unanimously.

Public Comment: Faith Pundock asked if the old and new procedures, rules, and regulations are available for review.

Randy Waggoner stated that a DataScout test site is available for internal staff to test prior to it going live. He said this system will display reassessment information once it is live. Mr. Waggoner said the site should be live next week. The Board discussed the site further.

Commissioner Campbell made a motion to adjourn the meeting at 10:54 a.m. Commissioner Watson seconded the motion. All agreed. Motion carried.

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Shannon Hines	R. Franklin Campbell
Chief Clerk	Secretary